

APPLICATION FORM



Taylor's Student Residences

(Managed by Taylor's Hostel Management Sdn Bhd (267040-A))
Level 1, The Boardwalk,
No 2, Jalan Taylor's, 47500 Subang Jaya,
Selangor Darul Ehsan, Malaysia
Tel: 603-5631 3400 Fax: 603-5631 3457
Email: u.residence@taylors.edu.my

TO COMPLETE THIS FORM:

1. Please write in BLOCK LETTERS.
2. Enclose a passport-sized photograph.
3. Please read and understand the Conditions of Reservation* before submitting the application form.
4. Payments can be made via Cash, Crossed Cheque, Credit Card, Bank Draft, Money Order or Telegraphic Transfer in favour of:
(a) **Taylor's College Sdn Bhd** for Taylor's College students
(b) **Taylor's University Sdn Bhd** for Taylor's University students

Please note that incomplete information may result in unnecessary delays in the processing of this application.

* *Conditions of Reservation are subject to change without prior notice.*

Photograph

Student's Particulars

Name (as in NRIC or Passport) :	<input type="text"/>	Student No :	<input type="text"/>
Sex :	<input type="checkbox"/> Male <input type="checkbox"/> Female	NRIC/Passport No:	<input type="text"/>
Date of Birth :	<input type="text"/>	Nationality :	<input type="text"/>
Country :	<input type="text"/>		
Tel/Mobile Phone : (Please include international code)	<input type="text"/>	Fax (if any) : (Please include international code)	<input type="text"/>
Email :	<input type="text"/>		
Home Address :	<input type="text"/>		Post Code : <input type="text"/>
Medical History:	<input type="text"/>		

Parent/Guardian (Next of Kin) To Contact In Case Of Emergency

Name :	<input type="text"/>		
Address :	<input type="text"/>		
Tel/Mobile Phone : (Please include international code)	<input type="text"/>	Relationship :	<input type="text"/>
Email :	<input type="text"/>		

Note: Local or Foreign AGENTS are not allowed in this capacity

Enrolment Details

Programme Enrolled	<input type="text"/>
Intake Date	<input type="text"/>
Expected Check-in Date:	<input type="text"/>

Selection of Accommodation

Please Tick by preference (1-3)	No of pax Per Room	Room Type	Monthly Rental RM	Deposit RM	Admin Charges RM	6 Months Advance Rental RM	Total First Payment RM (USD)
Location : U Residence							
	2	En-Suite (Twin)	920	2000	500	5520	8020 (USD2673)
	2	Twin	820	2000	500	4920	7420 (USD2473)
	1	En-Suite (Single)	1200	2000	500	7200	9700 (USD3233)
	1	Single	1100	2000	500	6600	9100 (USD3033)
Location : My Place Apartment, Subang Jaya							
	3	Master	700	1800	500	4200	6500 (USD2167)
	2	Back	700	1800	500	4200	6500 (USD2167)
	1	Single	850	1800	500	5100	7400 (USD2467)
Location : Suria Mas Condominium, Bandar Sunway							
	2	Master	700	1800	500	4200	6500(USD2167)
	2	Middle	650	1800	500	3900	6200 (USD2067)
	1	Single	750	1800	500	4500	6800 (USD2267)
	1	Deluxe Single	800	1800	500	4800	7100 (USD2367)
Location : First Subang Apartment, Subang Jaya							
	2	Studio (Twin)	1200	1800	500	7200	9500 (USD3167)
Remarks : Currency Exchange Rate : USD1.00 = RM3.00 (approximate). The USD amount is indicative only and is subject to bank charges and fluctuations in the exchange rate. Any difference shall be dealt with accordingly. All fees are payable in Ringgit Malaysia (RM).							

Conditions of Reservation

- Only students successfully registered in any programmes conducted by Taylor's University or Taylor's College may apply for accommodation at Taylor's Student Residences.
- The application form must be completed accurately to facilitate processing.
- Rooms are allocated based on Taylor's Hostel Management Sdn. Bhd's allocation policy.
- All rental rates may be subject to change without prior notice.
- Applicants are required to pay a deposit of either **RM2000 or RM1800 based on selection of accommodation or a reservation fee of USD700 (for international students)** when submitting the accommodation application form. Take note that unless officially notified, this payment of deposit does not guarantee confirmation of accommodation selected.
- The deposit is refundable only if the applicant cancels the room reservation with a written notice of at least one (1) month **before** the commencement of the program enrolled by the applicant or the applicant's visa application is rejected by the Immigration Department of Malaysia.
- Upon confirmation of the availability of rooms, applicants are required to pay and settle the balance of all sums due two (2) weeks prior to check-in failing which the reservation would be deemed cancelled and the deposit paid earlier shall be forfeited.
- Payment of accommodation rental must be made six (6) months in advance. Any advance rental paid are non-refundable.
- All reservations made are not transferable.
- All applicants are required to sign a one year tenancy agreement for all accommodation locations except for U Residence where an option of six (6) months or one (1) year tenancy agreement is available.
- Subsequent renewal of tenancy is not allowed.
- All refundable amount under the conditions herein shall be claimed by the student or the student's parent/ guardian/ sponsor within one (1) year from the check-out date, failing which, Taylor's Hostel Management Sdn Bhd shall be entitled to transfer the said money into a separate account/fund to be applied for whatsoever purposes deemed fit by them. Henceforth, the student/parent/guardian/ sponsor shall have no further claim in respect of such money .
- The Management reserves the right to change/ amend any of the conditions stated where deemed necessary.

Declaration

- I understand and accept the above Conditions of Reservation.
- I declare that the particulars in this application are true to the best of my knowledge, and I have not willfully suppressed any material fact. Any misrepresentation or omission of information will render me ineligible for student accommodation.
- I undertake to make payment of all sums due in a timely manner if my application is successful.
- I undertake to abide by the House Rules of the student accommodation or risk the penalties stipulated therein.

Applicant's Signature

Date
